Updated October 10, 2023

Four Counties Addiction Service Team (Fourcast) is committed to providing a barrier-free environment for all stakeholders including our clients/customers, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the *Accessibility for Ontarians with Disabilities Act* (2005), and its associated standards and regulations.

Fourcast understands that we have a responsibility for ensuring a safe, dignified, and welcoming environment for everyone. We are committed to ensuring our organization's compliance by incorporating accessibility legislation into our policies, procedures, equipment requirements, training, and best practices. We will review these policies and practices annually, as organizational changes occur, or in anticipation of compliance deadlines. In addition, we will strive to meet the needs of individuals with disabilities in a timely and effective manner.

Providing an accessible and barrier-free environment is a shared effort, and as an organization, Fourcast is committed to working with the necessary parties to make accessibility a reality for all. For more detailed information on our accessibility policies, plans, and training programs, or to provide feedback on our accessibility service, please contact our Human Resources Department.

Sincerely,

Wendy Beesley Director of Administrative Services 705-876-1292 ext 254 wbeesley@fourcast.ca